Lexington Coop Board of Directors

2007 Calendar

Financial Review Task Force*	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Monthly meeting/report												
Verbal Reports to Board												
Financial literacy training/orientation												
Review audit proposals												
Review budget												
Written finacial report												
Verbal financial report												
Ad-hoc work												

*In assisting the Board with its financial responsibilities, the Financial Review Task Force will:

1. recommend a continuing financial literacy program
2. participate in the Board's monitoring of the quarterly and annual financial statements
3. advise the board on the annual selection of an outside auditor
4. review the annual budget and provide the Board with an assessment
5. submit to the board for its approval an annual financial report to the member-owners
6. Upon request of the General Manager, assist with ad-hoc issues
7. Upon request of the Board, research ad-hoc issues and present the findings and possible recommendations

D-Reports	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
D.1 Governing Style		**AH**										
D.2 Board Job Description			**DB**									
D.3 Agenda Planning				**LM**								
D.4 Chairperson's Role					**JDH**							
D.5 Bd Members Code of Conduct						**JN**						
D.6 Board Committee Principles							**CP**					
D.7 Relationship to Member Owners								**CS**				
D.8 Cost of Governance									**AM**			
C: Linkage										**JD**		
Set New Monitoring Schedule												

General Manager Evaluation Process	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Conference call with consultant												
Prepare for GM Evaluation												
Conduct GM Evaluation												

Staff Representative Activities	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Report to Staff												
Survey Staff on Values												

MORe Task Force (Member Owner Relations)**	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Review non-product 2cent Forms												
Member Survey												
Spring Event												

**The MORe task force serves as the liaison between the Board and the Lexington Cooperative member-owners by

* Listening and focusing on members concerns & ideas
* Educating the members on cooperative values
* Creating ways to build a stronger sense of cooperative community"

President Responsibilities	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Write article for newsletter												
Develop Monthly Agenda												
Respond to member-owner e-mails												

General Manager Reports	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
A: Ends												
B: Global Executive Limitations												
B1: Staff Relations												
B2: Compensation and Benefits												
B3: Financial Planning												
B4: Financial Condition - Quarterly Reports												
B4: Financial Condition - Annual Report												
B4: Financial Condition - External Audit												
B5: Asset Protection												
B6: Communication & Counsel to the Board				GM - Internal								
B6: Communication & Counsel to the Board		Direct Inspection by Board										
B7: Emergency Management Succession												
B8: Customer Service & Value												
B9: Membership												
B10: Environment												
External Financial Audit												

Board Development	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Recruit New Directors												**2008**
Create Orientation Task Force												
Board Elections												
Introduce New Directors & Staff Rep												
Orientation												
Officer Elections												

Annual Calendar Task Force	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Solicit Plans from Task Forces/Committees												
Develop Plan												
Post to Coop Website												
Create 2008 Annual Calendar Task Force												

Annual Retreat Planning Task Force	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Coordinate Timing with Board & Consultant												**2008**
Select Topic with Board & Consultant												
Coordinate Location & Food												
Retreat												

Annual Meeting	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Set Date												
Plan Agenda with Management Staff												
Annual Meeting												

Ends Discussions (see retreat report)	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
High Quality of Life												
Ecological sustainability												
Ends as static or ongoing state of being												
How will ends relate to mission?												
What are ends worth?												