



Employment Application

807 Elmwood Avenue
Buffalo, New York 14222
716.886.COOP (2667)
www.lexington.coop

PLEASE NOTE: We do not hire seasonal or temporary employees.

Important information: For 35 years the Co-op has served its member-owners, customers and employees with high ethical standards. Complete customer satisfaction is our number one goal. Our employees are expected to demonstrate excellent customer service, hard work, and friendly cooperation. Regular and punctual attendance is expected. Individuals who cannot support these ideals will probably not enjoy employment here. It is our intent to employ people whose work ethic and personal philosophy most closely match those of the Co-op. If you agree with the above statements, please initial here: _____

We will keep your application on file for 6 months. Please do not call in regards to your application. If your information changes or you are not called within that time, please fill out another application. Thank You.

Last name: _____ First name: _____
Address: _____ Home phone: _____
City: _____ Cell phone: _____
State: _____ Zip: _____ Work phone: _____

Position applied for: _____ Date: _____

How did you hear about opportunities at the Co-op? Please check all that apply and specify as indicated.

- Co-op Employee: _____ Member-Owner: _____
- Co-op Website Walk-in Advertisement: _____
- School: _____ Other: _____

Are you at least 18 years of age? Yes No If no, can you furnish a work permit? Yes No

Are you a member-owner? Yes No

Have you applied here before? Yes No When? _____

Are you presently employed? Yes No May we contact your employer? Yes No

Available Range of Hours: 15-20 20-25 25-30 30-35 35-40 Anything available

Any Time/ Any Day

	From	To	When can you begin work? _____
Sunday	_____	_____	Do you have plans which would limit the length of your employment? <input type="checkbox"/> Yes <input type="checkbox"/> No
Monday	_____	_____	
Tuesday	_____	_____	Please explain: _____
Wednesday	_____	_____	
Thursday	_____	_____	
Friday	_____	_____	
Saturday	_____	_____	_____

"We are building a friendly, hardworking and skilled team that is committed to the Co-op, passionate about food, and consistently satisfies every customer!"

Educational History

	Name and Location	Majors	Graduated?	Degree
College			Yes <input type="checkbox"/> No <input type="checkbox"/>	
High School			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Other			Yes <input type="checkbox"/> No <input type="checkbox"/>	

Are you currently enrolled in or attending school? _____ How will this affect your employment?

Work Experience

Please tell us about any skills or experience that you have in the following areas:

Customer Service, Cashiering	
Cooking, Prep, Baking	
Administrative Skills, Computers	
Produce	
Stocking	
Knowledge of Natural Foods	

Are there other experiences or skills which you feel would especially qualify you to work for the Co-op?

Are you a Member-Owner of the Lexington Co-op? _____ If you have been a Member-Worker, which jobs and when?

Employment History
Please start with most recent employer

Employer: _____
Phone: _____ Location: _____
Job title: _____ Supervisor: _____
Start pay: _____ End pay: _____ Dates: From _____ To _____
Job duties: _____
Reason for leaving: _____

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I CERTIFY that all information given is true to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interviews may result in discharge. I also understand that I am required to abide by the rules and policies of the Lexington Co-op. Neither an employee nor the Lexington Co-op, as an employer are bound to continue an employment relationship if either chooses, at its will, to end the relationship at any time.

*****Please note: We do not hire seasonal or temporary employees.*****

Applicant's signature _____ Date _____

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- WE ARE AN EQUAL OPPORTUNITY EMPLOYER -

WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARDS TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, MARITAL STATUS, THE PRESENCE OF NON-JOB-RELATED MEDICAL CONDITION OR HANDICAP, SEXUAL PREFERENCE, OR ANY OTHER LEGALLY PROTECTED STATUS.